

GUILDFORD AND DISTRICT RADIO SOCIETY

(founded 1918 as the Guildford Wireless Alliance)

CONSTITUTION AND RULES

Agreed at the Annual General meeting on
24 April 1992 and amended to reflect a resolution
of the Annual General Meeting held on 28 April 1995,
a rule change of the Annual General Meeting held on 23 April 2010
a rule change of the Annual General Meeting held on 27 April 2012,
rule changes of the Annual General Meeting held on 27th April 2018,
and amendment of headings 26th April 2019

CONSTITUTION

1. That this Society shall be called "The Guildford and District Radio Society", and shall incorporate "The Guildford Contest Group" the name of which shall be vested in the Society and shall also incorporate any other groups formed by or from the Society.

2. The objects of the Society shall be:

(a) to disseminate among members knowledge of Amateur Radio by means of lectures, demonstrations and other activities and to provide social contact between members.

(b) to encourage members to foster the true amateur spirit.

(c) the Society shall hold such callsigns/licences as shall be granted by the Licensing Authority and these callsigns, licences and log books may be held on behalf of the Society by a member appointed by the Society from time to time. The callsigns/licences/log books shall be surrendered to the Secretary of the Society in the event of the member appointed ceasing to be a member of the Society, or on demand. The Society shall be responsible for payment of any licence dues.

RULES

1. SUBSCRIPTIONS:

The Annual Subscription shall be agreed at the Annual General Meeting (AGM).

Subscriptions become due on May 1st, and are payable in advance. Any member failing to pay their subscription within three months of joining, or by August 1st following the AGM shall be deemed to have resigned.

1.1 NEW MEMBERS SUBSCRIPTIONS:

When notified by the Hon Secretary of their acceptance as a member of the Society by the Committee, new members shall pay on admission during the Society's year a proportion of the annual subscription. For this purpose the year shall be split into quarters: namely, April-June: July-September: October- December and January- March. A new member shall pay a full subscription if joining in the first quarter, three-quarters of the annual subscription if joining in the second quarter, and pro-rata. Thereafter, the normal annual subscription shall be payable.

1.2 ASSOCIATE MEMBERSHIP:

Open to those who live a significant distance from the clubhouse and attend meetings infrequently. The subscription shall be 25% of the full annual membership fee for those member/s living at one address and receiving club communications at one e-mail address. Associate members will have no voting rights. The committee, whose decision is final, will consider each application on its merits.

1.3 FAMILY MEMBERSHIP:

Members of a family resident in one household shall be entitled to apply for family membership. Such family membership shall pay a subscription of twice the ordinary annual subscription or such other amount which shall be decided by the committee.

1.4 STUDENTS OR ELDERLY RETIRED MEMBERS:

Members who are full time students or elderly retired, or others at the discretion of the Committee, shall be eligible to pay a reduced annual subscription, the amount of which shall be decided by the Committee.

1.5 HONORARY MEMBERSHIP:

Honorary membership of the Society may be awarded by the membership of the Society upon the recommendation of the Committee, to any individual in recognition of that person's outstanding contribution to the Society and its activities. Such proposal for Honorary Membership shall be made by the Committee at an Annual or Special General Meeting, duly convened. There shall be a maximum of 5 Honorary Members at anyone time.

1.6 ADMISSION:

Candidates (excluding Associate membership candidates) shall be proposed and seconded by Members. All candidates (including Associate membership candidates) shall be approved or rejected by the Committee, who may terminate membership at any time. No reason need be given.

1.7 MEMBERSHIP RECEIPTS:

These shall be issued annually on payment of the Subscription. Acceptance of such receipts shall constitute an agreement to observe and be bound by the rules.

2. FINANCES:

- (a) The Society's financial year shall end on 31st March.
- (b) The Committee shall call for proper books of accounts to be kept.
- (c) The Society's accounts shall be examined by an Independent Accounts Examiner immediately after the end of the financial year.
- (d) The Society's funds shall be placed in such Bank Accounts as are approved by the Committee and all funds shall be banked on the next convenient banking day. Two signatures (from either Chairman, Hon Secretary and Hon Treasurer) shall be required to transfer money from any deposit to a current account.
- (e) Any necessary insurance shall be taken out by the Society.
- (f) All Club funds shall be used exclusively for the benefit of the Club and its activities, as determined by the committee.

3. MEETINGS:

- (a) A Special General Meeting may be called by the Committee.
- (b) A Special General Meeting may be called at the request of four members and shall be held within one month of the Hon. Secretary receiving a request. The request shall be in writing, stating the reason. No other business shall be dealt with.
- (c) Ordinary meetings shall be held as decided upon by the Committee and as far as possible at least once in each calendar month. All events in which the Society participates shall be deemed to be official meetings in every respect.
- (d) Committee meetings shall be held not less than once in three calendar months.
- (e) The Hon. Secretary shall call a Committee meeting if requested by two Committee members, within a period not exceeding three weeks, for a specified purpose.

(f) The decision of a majority of ordinary members (excluding Associate members) at any meeting shall be binding upon all members. One quarter of the paid-up members (excluding Associate members) shall constitute a quorum.

3.1 NOTICE OF SPECIAL GENERAL MEETINGS/ANNUAL GENERAL MEETINGS:

Notice for Special or Annual General Meetings shall be announced not less than fourteen days in advance. Such notice shall be sent to the last-known e-mail address or the last known postal address where an e-mail address is not known or no permission has been granted for contact by e-mail of each member. This will also be announced at the 2 meetings prior to the SGM/AGM and published on the club website. This notice will be sent to the last known postal address of any member who was also not at either of the meetings where this was announced and for whom an e-mail address is not known or no permission has been granted for contact by e-mail.

3.2 AGM REPORTS:

At the AGM reports of the activities of the last twelve months shall be made by the Officers and Committee members concerned or by members they may nominate. The Hon. Treasurer shall present the accounts, treasurer's report and the Independent Accounts Examiner's report.

3.3 AMENDMENTS TO RULES:

Amendments to the Rules shall be proposed at an Annual or Special General Meeting and be voted upon by members. Acceptance shall be by a two-thirds majority of those present. (see 3(f) above).

3.4 OFFICERS AND COMMITTEE:

(a) The Committee shall consist of Chairman, Honorary Secretary, Honorary Treasurer and a minimum of two elected members and a maximum of four elected members. The number to be decided upon at the Annual General Meeting, as seems appropriate for the circumstances at the time, and at the recommendation of the retiring committee. Any Committee member may be called upon to act as Vice-Chairman by the Committee in the Chairman's absence.

(b) The Committee shall have the power to co-opt one member and also appoint Sub-Committees.

(c) All members of the Committee shall retire at the Annual General Meeting which shall be held in April and shall be eligible for re-election, except that the Chairman shall not hold office for more than three consecutive years.

(d) Four Committee members shall form a quorum.

(e) The Committee shall appoint a Sub-Committee to manage the Contest Group. Such Sub-Committee shall be appointed to serve for the period 1st September following the AGM to 31st August of the following year, and the Sub-Committee shall be subordinate to the Committee and shall report details of all their meetings to the Committee.

(f) An Archivist may be appointed and shall keep and maintain the Society's records.

(g) An Independent Accounts Examiner shall be appointed at an Annual or Special General Meeting and if a Society member he/she shall not be a Committee member.

5. PRESIDENT:

The Committee, together with four additional ordinary members elected for that purpose, may nominate a person of distinction to be President for a period of up to a maximum of 5 years. This person, whilst being concerned for the welfare of the Society, will not preside over or vote on the Committee. A President shall be eligible for re-election for a further term, but not in the consecutive 5 years. A President who has occupied the position shall, on his retirement, be known as a Past President.

6. VISITORS:

All members are invited to bring visitors to ordinary meetings, but such visitors shall leave if requested to do so by two Committee members.

7. WINDING UP:

Should the Committee, by a simple majority, decide at any time that it is necessary or advisable to dissolve the Society, it shall call a Special General Meeting of all paid-up members (excluding Associate members) of the Society. Should the decision be confirmed by a simple majority of those present and voting at such a meeting the Committee shall have the power to liquidate any assets held in the name of the Society after the settlement of any proper debts and liabilities, funds being drawn on the Society's accounts as necessary. The balance of the liquid funds shall be distributed among the members of the Society, excluding Associate members.

Any records shall be offered to the Radio Society of Great Britain for safe keeping.